

MUNIMINS ORDER FORM

This Order Form ("Order Form") together with the MuniMins General Terms and Conditions (the "Terms"), Subscription Agreement, and all schedules, including the Pricing Schedule, exhibits, statements of work, appendices, or other documents referenced by or attached to the Terms, Subscription Agreement, or this Order Form, each as may be modified by MuniMins from time to time, (collectively, the "**Agreement**") is a binding contract between MuniMins, LLC. ("**MuniMins**") and the customer identified below (the "**Customer**") for the MuniMins Product(s) identified.

This Order Form and the Product(s) are subject to the terms of the Agreement, including Terms, Subscription Agreement, and Pricing Schedule, which are incorporated herein by reference. The Terms are available at: www.munimins.com/public/terms.php. The Subscription Agreement and Pricing Schedule are available at www.munimins.com/docs/forms-and-policies.

The Customer acknowledges that it has reviewed the terms of the Agreement prior to executing this Order Form. Capitalized terms not otherwise defined in this Order Form, will have the meanings given to them in the Terms, Subscription Agreement, or Pricing Schedule.

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Subscription

- ☐ **MuniMins Plan** — \$2,988/year | 25 seats | 50 recordings/month
- ☐ **MuniMins Recorder App** — \$240/year

Subscription Start Date

Subscription End Date

Total Subscription Fee

Payment Process

MuniMins will invoice Customer once the Order Form is signed and returned by Customer ("**Billing Start Date**").

Customer shall pay the invoice within 45 days from the Billing Start Date.

Late payments shall accrue interest at the rate of one and one-half percent (1.5%) per month, or the maximum rate permitted by applicable law, whichever is less.

Use Limitations

Use of MuniMins is restricted to the allowed uses as described in our "Acceptable Use" policy as part of our Terms of Use.

Other Changes to Standard Terms

By signing this Order Form, each party agrees to enter into this Order Form.

	MuniMins, LLC.	Municipality:
Signature		
Print Name		
Title		
Address		
Date		