

MUNIMINS PRICING SCHEDULE

This Pricing Schedule is effective as of June 1, 2026 and contains the transactional list prices for the MuniMins Product(s), Add-Ons, Meeting Credits, Professional Services, and other features and functionality available for purchase by Customers.

1. END USER LICENSES.

The MuniMins plan includes twenty-five (25) End User licenses ("**License(s)**") with role-based access control. A License is defined as a unique login credential associated with the Customer's domain, which includes the total of the owner account, admin accounts, member accounts, and recorder accounts. Each License is assigned to a single named individual and may not be shared. The Customer may reassign a License to a new individual on a reasonable basis (e.g., personnel changes), provided that the total number of active Licenses does not exceed the allotted quantity at any time.

2. MONTHLY PROCESSING QUOTAS.

The MuniMins Product includes a monthly processing limit of fifty (50) meeting recordings per calendar month ("Monthly Processing Limit"). This limit is designed as a ceiling and unused meeting below the limit do not roll over to subsequent months. If the Customer exhausts its Monthly Processing Limit the customer can wait until the next month when the limit resets, or, contact MuniMins to purchase "rollover meeting credits".

3. ROLLOVER MEETING CREDITS.

The Customer may purchase "Rollover Meeting Credits" by contacting MuniMins to request a quote on number of rollover meetings requested. Rollover Meeting Credits may be used to process recordings in excess of the Monthly Processing Limit. Rollover Meeting Credits do not expire and shall "roll over" indefinitely for so long as the

Customer maintains an active subscription. Unused Meeting Credits are non-refundable and non-transferable.

4. ADD-ONS.

The following Add-Ons are available to MuniMins Product(s) subscribers:

(a) MuniMins Recorder App

A mobile application for in-room meeting recording. The MuniMins Recorder App requires an annual commitment and is billed on the annual subscription invoice. If added mid-term, the Add-On fee shall be prorated for the remainder of the then-current Subscription Term.

5. PROFESSIONAL SERVICES.

MuniMins, for additional fees, provides professional services, including Minutes-as-a-Service, a white-glove processing of meeting recordings on the Customer's behalf. Professional Services shall be scoped and quoted on a per-project basis and, if purchased, documented in a supplemental Order Form or statement of work.

6. PRICING TABLE

The table below summarizes the pricing and purchase terms described above.

Item	Quantity (Unit)	Price
MuniMins Plan	1 Municipality	\$2988/year
Rollover Meeting Credits	Upon Request	Upon Request

MuniMins Recorder App	1 Municipality	\$240/year
Minutes-as-a-Service	Upon Request	\$25/meeting, 20 meeting minimum committed
Professional Services (Training, Custom Requests)	Upon Request	Upon Request